

## Problem Solving Tool

The Problem Solving Tool helps you overcome the challenges you may face in life, and how to turn ideas into actionable solutions. To find out more join a SMART meeting.

### **Step 1: Define the problem**

Be as specific as you can. e.g. What is it? When does it happen? Who is involved?

### **Step 2: List your ideas for addressing it**

Brainstorm solutions. Be creative and don't hold back!

### **Step 3: Evaluate your strategy**

What is my solution and will it work? What outcomes will it drive?